

MINUTES OF THE PRE-BID MEETING FOR THE CONSTRUCTION OF WATER RETICULATION, SEWER RETICULATION, ROADS & STORMWATER DRAINAGE AND OFF-SITE WATER & SEWER INFRASTRUCTURE FOR EPWORTH PHASE 1: KWANGU/NGAKWAMI PRESIDENTIAL TITLE DEEDS PROGRAMME.

**SPECIFIC PROCUREMENT NOTICE (SPN)
INVITATION FOR BIDS (IFB)
PREQUALIFICATION
RFB: NO. IDBZ/KWANGU/NGAKWAMI/AAA0208/2024**

DATE: 16 AUGUST 2024

TIME: 1000 HOURS CAT

VENUE: IDBZ HEAD OFFICE, 99 GAMAL ABDEL NASSER ROAD, HAHARE, ZIMBABWE

1. PARTICIPANTS

1.1. Participants from IDBZ

Rep.	Name	Department	Designation
1.	Fredy Masuka	Procurement Management Unit	Head Procurement Management Unit (Chairperson)
2.	Sharon Sauramba	Infrastructure Projects Department	Principal Technical Officer
3.	Mufaro Machida	Infrastructure Projects Department	Principal Technical Officer
4.	Tanaka Mavudzi	Infrastructure Projects Department	Principal Technical Officer
5.	Kuzai Chibi	Infrastructure Projects Department	Principal Technical Officer
6.	Audrey Madzudzo	Infrastructure Projects Department	Principal Technical Officer (Minuting)



1.2. Participants from Prospective Bidders

Rep.	Name	Organisation
1	Brighton Makarimai	Turnkey Projects Company
2	Joshua Nduna	ESOR Construction
3	Takunda Mashamba	Betterfoc Investments
4	Tafadzwa Mandizha	Integrated Construction Projects
5	Taona E	Conardic Investments
6	Godwills Ncube	Dartex Construction
7	Takudzwa Mapuranga	Classified Construction
8	Edward Muriwo	Exodus Company
9	Phil Nyakumbi	Moresurface
10	Willard Manyeruke	Leengate
11	L. Munaki	Gateway Construction
12	Melody Masaraure	Onyx Biogas
14	Peter Chitsike	Capitol
15	Rodney Mashinya	Cornhold Services
16	Christabel Dlodlo	Badore Engineering
17	Sharmaine Makendenge	SFI Contractors
18	Charles Makuwaza	Civil Works Engineering
19	Oscar Shava	Smartworks
20	Farai Chiundudzi	Wiltacon
21	Innocent Chikovha	Admire and Sons Co.
22	Raymond Nyathi	Eternal Works
23	Mlindi Gumede	Pazogen
24	Shingirirai Zhuwarara	Glenrise Investments
25	Fang Hai Shang	Zimbudirira Investments
26	Kudzai Machadu	Masimba Holdings



Rep.	Name	Organisation
27	James Muramba	Forit Contracting
28	Taurai Janhi	Diamond Alliance
29	Farai Chinomona	Freshpetals Contractors
30	Nigel Mhova	Squad Help
31	Bernard Marowa	Crafting Construction
32	Tapiwa Rakabopa	TT AND TR Project Managers
33	Morris Mupasiri	Mak Bokano Contracting
34	O. Tshuma	Upgrade Projects
35	C. Madzivo	Bitumen Resources
36	Enock Chikaka	Reality Builders Developers
37	D. Mugari	Earthlygate Civils
38	O. Magwaza	Commerce Veritas
39	M. Ngwenya	Proplastics Limited
40	M. Mpofu	Crete Construction
41	K. Harinangoni	Drawcard Enterprises
42	H. Muza	Amacon Civils
43	Tinotenda Muzhingi	Talcourt Construction
44	Wisdom Nherera	GreatDyke Earthmoving
45	Pondamari Sean	Release Power Investments
46	Benjamin Ruvengo	Dartex Investments
47	Netsai Mukundu	Modrich Enterprises
48	Gilbert Chikumbu	GILCHIC Constr
49	Takura Marerwa	Fynburg Contractors
50	Gerald Chisero	Badore Trading
51	Killian Matanhiko	Birthday Construction
52	Christopher Manjero	Inter Pipe
53	Fungai Hungwe	Inter Earth Movers



Rep.	Name	Organisation
54	Sifiso Ngwenya	Stealth Construction
55	C. Mufukari	Dostaro Construction
56	R. Dingembira	Hawksvale
57	Jefta Chikanyau	PENYA Africa
58	Mugero Chiedza	Wellod Projects
59	N. Changara	Bitumen Africa
60	Michael Mushenga	George Excellence Contracting
61	Learnmore Machingaza	Westpile Construction
62	D. Chifamba	Zimbuild Property Investments
63	R. Mujati	RCM Civils
64	S. Paguwa	Conardic Investments
65	B. Hatitye	Wellod Traders
66	E. Gwindingwi	E.G Construction
67	B. Shumbamhini	Moresurface Investments
68	T. Munyani	Manah Construction
69	G. Chizana	Traversal Trading
70	T. Ruwo	Flowtech Incorporation
71	E. Makamba	A/E & Building Contractors
72	King Kamwenda	Detmould Projects
73	Tanaka Mapfumo	Dohwe Construction
74	Patrick Mbizvo	Rodcroft Construction
75	Vincent Charasa	SFI Construction
76	T. Chikwinho	Chisipite Drilling



2. CHAIRPERSON’S WELCOMING REMARKS

The Chairperson welcomed all present, and the Infrastructure and Development Bank of Zimbabwe (**the “IDBZ”**) team introduced themselves to the bidders present. The Meeting’s Attendance Register was circulated by IDBZ for Bidders to complete and sign. After the introductions, bidders were advised that they could seek clarifications during the meeting as well as in writing up to three (3) days before the closing date for submissions. The Chairperson then gave a background to the project.

On 22 December 2021, His Excellency, the President of the Republic of Zimbabwe, Cde Emmerson Dambudzo Mnangagwa (“the President”) announced his intention to issue title deeds under the national title deed program (**“the Program/NTDP”**) to persons who built homes on urban and peri-urban land owned by the Government of Zimbabwe (the **“GoZ”**). To give effect to the above, the President created a trust known as **KWANGU/NGAKWAMI PRESIDENTIAL TITLE DEED PROGRAM TRUST (the “Trust”)** and appointed representatives from the private sector to act as trustees for the Trust. The Trust has a specific mandate to facilitate funding and administration of the implementation of the NTPD working together with public sector government agencies, including the IDBZ. To this end, the IDBZ provides project management services and is overseer for administration required for the implementation of the NTDP which entails provision of bulk onsite and offsite infrastructure for various informal settlements under the Program.

Accordingly, the IDBZ flighted a Specific Procurement Notice (**“SPN”**) for the construction of water reticulation, sewer reticulation, roads & stormwater drainage, off-site bulk water infrastructure, and off-site bulk sewer infrastructure for Epworth phase 1 (Kwangu/ Ngakwami Presidential Title Deeds Programme: **RFB NO. IDBZ/KWANGU/NGAKWAMI/AAA0208/2024**) in The Daily News, The Financial Gazette, Government Gazette, Sunday News, The Sunday Mail, Online at dgMarket Worldwide Tenders and the IDBZ website (URL <https://www.idbz.co.zw/project-operations/procurement-notices/expressions-interest/invitation-bids-ibf-prequalification>) from 8 to 11 August 2024.

The closing deadline for applications for pre-qualification submissions was 23 August 2024 at 1000 hours CAT. In accordance with the SPN, applicants were required to submit their



applications by hand, and were not permitted to submit electronically. For submission of the prequalification applications only, the Employer's contact details were as follows:

Attention: **Fredy Masuka**
Address: **99 Gamal Abdel Nasser Road, Harare, Zimbabwe**
City: **Harare**
ZIP Code: **+263**
Country: **Zimbabwe**
Telephone: **+263-242-750171-8**

3. DELIBERATIONS

- 3.1 The Chairperson indicated that the pre-bid meeting was not obligatory and was open to all interested potential bidders. Potential bidders would not be disqualified for non-attendance. Potential bidders may ask questions to clarify any doubts or information provided in the solicitation documents. Any clarifications or queries were given a deadline of 3 days before the stipulated closing deadline (*which may be amended where necessary*). Potential bidders who had not yet downloaded the SPN and Pre-Qualification Documents were requested to download them from the IDBZ website to carefully read through the documents.
- 3.2 The Chairperson advised the bidders that the meeting was necessary for the Employer to provide clarity on the scope of works and to guide them on specific requirements in preparation of their applications. The chairperson also advised bidders that debarred bidders appearing on the Procurement Regulatory Authority of Zimbabwe ("PRAZ")'s website, World Bank website, and Zimbabwe Government departments and agencies' list of debarred service providers shall be automatically disqualified without any further consideration.
- 3.3 Bidders were advised to pay particular attention to Section 2, Prequalification Data Sheet (PDS). An addendum to the prequalification document had been made and uploaded on the Bank's website as follows:



Section II. Prequalification Data Sheet	
B. Contents of the Prequalification Document	
ITA 6.2	Pre-Application Meeting will be held: Yes The pre-bid application meeting shall be held in-person on 16 August at IDBZ Head Office, 3rd Floor Boardroom, 99 Gamal Abdel Nasser Road, Harare, Zimbabwe at 1000 hours CAT
D. Submission of Applications	
ITA 15.1	The deadline for application for pre-qualification submission is: Date: 23 August 2024 Time: 1000 hours CAT Applicants <i>shall not</i> have the option of submitting their Applications electronically. For application submission purposes only , the Employer's address is: Employer's address is the same as that indicated in 1.1 Attention: Fredy Masuka Address: 99 Gamal Abdel Nasser Road, Harare, Zimbabwe City: Harare ZIP Code: +263 Country: Zimbabwe Telephone: +263-242-750171-8

- 3.4 Bids must be accompanied by a Power of Attorney for the designated potential bidder's representative.
- 3.5 All CVs must be signed by both the proposed key personnel for the project and the authorised bidder's representative.
- 3.6 The Employer/IDBZ shall, as part of its prequalification procedures, prepare a short-list of not fewer than three (3) and not more than six (6) bidders for each Lot. In this regard potential bidders were encouraged to conform to all the instructions contained in the prequalification document to enhance their prospects for prequalification.
- 3.7 All sections of the prequalification document were explained sequentially and no queries regarding alignment and interrelations of sections were noted.
- 3.8 The bids must be submitted before the closing deadline indicated in the Specific Procurement Notice, which is downloadable from the IDBZ website. The prospective bidders were encouraged to submit the bids before 1000 hours CAT on 23 August 2024 at the indicated physical address because late bids shall be rejected and returned unopened without further consideration.



4. QUERIES AND CLARIFICATIONS

Question 1:

Were the wastewater and water treatment plants already sized?

Response 1:

The numerical figures contained in the prequalification documents are indicative estimates. Penultimate information and details will be availed in the bidding documents for Works to be issued to successful prequalified bidders.

Question 2:

Where precisely are the bids going to be submitted?

Response 2:

Bids shall be submitted at the IDBZ Head Office address indicated in the SPN. It is same a physical address as the place for pre-bid meeting. And precisely at,
99 Gamal Abdel Nasser Road, Harare, Zimbabwe (Ref:/ Main Gate)

Potential bidders will be assisted by the IDBZ Security Personnel manning the main entrance. The tender room is at the first external office to the right soon after passing the security boom gate at the main entrance.

Question 3:

Can companies operating outside Zimbabwe but owned by local citizens qualify for International Competitive Bidding?

Response 3:

If the potential bidder is duly registered in conformance to laws other than that of the Republic of Zimbabwe, it will qualify under International Competitive Bidding Lots.



Question 4:

Is the bid only focusing on large Contractors or even SMEs are welcome to bid?

Response 4:

The tender inclusively invites potential bidders from all categories. It makes it mandatory to subcontract up to at least 10% of the works to Small and Medium Enterprises (SMEs). Women-owned businesses are also strongly encouraged to apply.

Question 5:

At this stage are we supposed to be expressing interest upon a specific Lot?

Response 5:

Bidders are required to explicitly indicate the Lots for which they are applying for prequalification.

Question 6:

Are partnerships mandatory?

Response 6:

No.

A Potential Contractor/Bidder (including the individual members of any Joint Venture/Consortium/Partnership) shall submit only one Bid, either in its own name or as part of a Joint Venture/Consortium/Partnership in another Bid. If the Potential Contractor/Bidder, including any Joint Venture/Consortium/Partnership member, submits or participates in more than one Bid, all such prequalification bids shall be disqualified and rejected. This does not, however, preclude a Sub-contractor, or the Potential Contractor's proposed site staff from participating as Key Site Staff and Non-Key Site Staff in more than one Bid in this tender.

Question 7:

Is it possible to come as a consortium of SMEs?

Response 7:

Yes.



Question 8:

Can a subcontractor appear in more than one bid?

Response 8:

Yes.

Question 9:

When will the evaluation be done?

Response 9:

Evaluation will commence immediately after the closing deadline. Results will be communicated in line with the IDBZ's procurement policy and procedures in a transparent and timely manner.

Question 10:

If a company partners with another company that has a lower grade would the partnership conditions have been met?

Response 10:

Joint ventures and other forms of partnerships are permitted regardless of bidders' registration category. The bids, however, must clearly indicate in detail the particulars of the main contractors, associates/partners, and their subcontractors.

Question 11:

What is the deadline for submission of queries?

Response 11:

Three (3) days before the deadline, which is stipulated in the Specific Procurement Notice. All queries must be done in writing.



Question 12:

At this pre-qualifying stage, is it necessary to disclose our partnerships?

Response 12:

Yes.

Question 13:

Should SMEs be registered

Answer 13:

Yes. All bidders, together with proposed subcontractors must conform to the eligibility requirements specified in the prequalification documents including submission of all company registration documents.

Question 14:

Can the deadline be extended by a week?

Response 14:

One week extension declined.

However, after consideration the Bank has granted an extension of the closing submission deadline from the initial 23 August 2024 to **27 August 2024** (by four (4) days) to allow sufficient time for potential bidders to submit quality bids. To this end, The Prequalification Document is amended as follows.

Addendum Number 2

Section II. Prequalification Data Sheet	
B. Contents of the Prequalification Document	
ITA 6.1	Deadline date for submitting queries for clarifications is 23 August 2024 . For clarification purposes , the Employer's email address is: Attention: Fredy Masuka, Head Procurement Management Unit, IDBZ Telephone: +263-242-750171-8 Electronic mail address: procurement@idbz.co.zw



D. Submission of Applications	
ITA 15.1	<p>The deadline for application for pre-qualification submission is: Date: 27 August 2024 Time: 1000 hours CAT</p> <p>Applicants <i>shall not</i> have the option of submitting their Applications electronically. For application submission purposes only, the Employer's address is:</p> <p>Employer's address is the same as that indicated in 1.1</p> <p>Attention: Fredy Masuka Address: 99 Gamal Abdel Nasser Road, Harare, Zimbabwe City: Harare ZIP Code: +263 Country: Zimbabwe Telephone: +263-242-750171-8</p>

Question 15:

What are the payment terms

Response 15:

The payment terms will be provided in the Bidding Document to be issued to approved prequalified bidders.

Question 16: Is the Funding in USD

Response 16:

The payment terms will be provided in the Bidding Document to prequalified bidders. The payment terms will be provided in the Bidding Document to be issued to approved prequalified bidders.

Question 17: What is the source for determining exchange rate?

Response 17: The source for determining exchange rates is the Reserve Bank of Zimbabwe (RBZ) as per ITA 12.2.



5. ANY OTHER BUSINESS

The minutes of the meeting will appear on the Bank's website within 48 working hours.

6. CLOSURE OF MEETING

There being no further business, the meeting adjourned at 11:07 hours CAT.

Certified true record of proceedings:

Name 

Date 18 August 2024

Fredy Masuka (Chairperson)













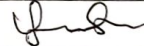

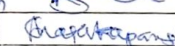
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
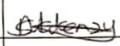





- 1. Attendance Register*



ATTENDANCE REGISTER	
DATE: 16 AUGUST 2024	NAME OF PROJECT AND RFB. NO: CONSTRUCTION OF WATER RETICULATION, SEWER RETICULATION, ROADS & STORMWATER DRAINAGE AND OFF-SITE WATER & SEWER INFRASTRUCTURE FOR EPWORTH PHASE 1: KWANGU/NGAKWAMI PRESIDENTIAL TITLE DEEDS PROGRAMME (RFB NO. IDBZ/KWANGU/NGAKWAMI/AAAA0208/2024)
PLACE: IDBZ HEAD OFFICE, 99 GAMAL ABDEL NASSER ROAD	SUBJECT: PRE-BID MEETING
TIME: 1000HRS CAT	

Attendance List


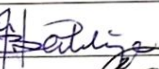






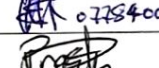

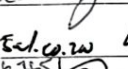
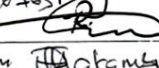
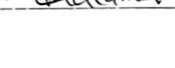


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


Attendance List

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14				
15				

Attendance List

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15	E. Matambas	A/E & Building Contractors	constructionsales@alumni.com 0773771563	

0773036974

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